

CARSON AREA METROPOLITAN PLANNING ORGANIZATION

Minutes of the December 14, 2011 Meeting

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A regular meeting of the Carson Area Metropolitan Planning Organization was scheduled for 4:30 p.m. on Wednesday, December 14, 2011, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Charles Des Jardins
Member Robert Crowell
Member Ray Fierro
Member James Mallery
Ex-Officio Member Dennis Taylor

STAFF: Darren Schulz, Deputy Public Works Director
Patrick Pittenger, Transportation Manager
Daniel Doenges, Senior Transportation Planner
Ken Smithson, Transit Coordinator
Tina Russom, Deputy District Attorney
Kathleen King, Deputy Clerk / Recording Secretary

NOTE: A recording of these proceedings, the CAMPO's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

A. ROLL CALL AND DETERMINATION OF A QUORUM (4:31:05) - Chairperson Des Jardins called the meeting to order at 4:31 p.m. Roll was called; a quorum was present. Vice Chairperson Foltz and Members Aldean and Carpenter were absent.

B. PUBLIC COMMENT (4:33:19) - Chairperson Des Jardins entertained public comment; however, none was forthcoming.

C. POSSIBLE ACTION ON APPROVAL OF MINUTES - November 9, 2011 (4:34:04) - Member Fierro moved to approve the minutes, as presented. Member Mallery seconded the motion. Motion carried 4-0.

D. AGENDA MANAGEMENT NOTICE (4:34:37) - Chairperson Des Jardins entertained modifications to the agenda; however, none were forthcoming.

E. DISCLOSURES (4:35:05) - None.

F. PUBLIC MEETING ITEMS:

F-1. INFORMATION ON THE RESULTS OF THE CAMPO TRAFFIC SIGNAL OPTIMIZATION STUDY (4:35:40) - Chairperson Des Jardins introduced this item, and Mr. Pittenger reviewed the agenda materials. In response to a question, he described modifications made to signals on College Parkway. Chairperson Des Jardins entertained additional CAMPO member questions or comments and public comments; none were forthcoming.

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F-2. INFORMATION REGARDING A MODIFICATION TO THE CAMPO FY 2012 UNIFIED PLANNING WORK PROGRAM (“UPWP”) (4:39:52) - Chairperson Des Jardins introduced this item, and Mr. Pittenger reviewed the agenda materials. In response to a question, Mr. Pittenger anticipates being able to spend most of the budgeted funding. “We are well on track to spend most of the money. Frankly, in previous years, we have never spent every penny of the money that’s in the budget, but ... it’s better to go a little under than a little over. If you exceed, we’re on the hook for it. If we go under, we can carry it over to the next year.” Ex-Officio Member Taylor advised of NDOT’s commitment “that should there be any carry-over money, barring such a case that we get a federal rescission ..., then that carry-over money is going to be reprogrammed and added to next year regardless.”

Chairperson Des Jardins entertained additional comments or questions from the CAMPO members and, when none were forthcoming, entertained public comments. None were forthcoming.

F-3. POSSIBLE ACTION TO APPROVE THE PROPOSED COOPERATIVE AGREEMENT FOR REGIONAL TRANSPORTATION PLANNING BETWEEN CAMPO AND THE NEVADA DEPARTMENT OF TRANSPORTATION (4:43:23) - Chairperson Des Jardins introduced this item, and Mr. Pittenger reviewed the agenda materials. In response to a question, Ex-Officio Member Taylor provided background information on development of the original agreements in 2007-08, and the recently proposed amendments. In response to a further question, he reviewed the time line for finalizing the revised agreement. In response to a further question, he advised that MAC-21 was extended through March 31, 2012. “Unfortunately, as of last Wednesday ..., we have no spending authority. However, the money ... contained in that agreement was previous to this MAC-21 so, therefore, that money has been programmed and is currently available.” Ex-Officio Member Taylor acknowledged this will extend through September 30, 2012. “... and then, after September 30th, there is a 90-day grace period for billing because we realize that not everything goes second to second; that there’s processes. ... there’s typically a 90-day grace period for final billing, invoicing, close-out, etc.”

In response to a question, Mr. Pittenger reviewed the provisions of Article III, Paragraph 5, relative to the composition of the Metropolitan Planning Organization. Ex-Officio Member Taylor advised that the NDOT Director had appointed him to the CAMPO as her designee. Member Fierro advised of necessary grammatical corrections, and offered to convey them to Mr. Pittenger after the meeting.

Chairperson Des Jardins entertained public comment and, when none was forthcoming, a motion. **Member Mallery moved to approve the proposed cooperative agreement for regional transportation planning, between CAMPO and the Nevada Department of Transportation, Agreement No. PR404-11-804, for \$389,863, for FY 2011, and \$250,370 for FY 2012. Member Crowell seconded the motion. Motion carried 4-0.**

G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

G-1. FUTURE AGENDA ITEMS (4:53:25) - Chairperson Des Jardins entertained requested future agenda items from the CAMPO members. When none were forthcoming, Mr. Pittenger reviewed the tentative agenda for the January meeting.

H. CAMPO MEMBER COMMENTS (4:54:52) - None.

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I. PUBLIC COMMENT (4:55:06) - Chairperson Des Jardins entertained public comments; however, none were forthcoming.

J. ACTION TO ADJOURN (4:55:50) - Member Crowell moved to adjourn the meeting at 4:55 p.m. Member Mallery seconded the motion. Motion carried 4-0.

The Minutes of the December 14, 2011 Carson Area Metropolitan Planning Organization meeting are so approved this 11th day of January, 2012.

CHARLES DES JARDINS, Chair