

CARSON AREA METROPOLITAN PLANNING ORGANIZATION

Minutes of the September 14, 2011 Meeting

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A regular meeting of the Carson Area Metropolitan Planning Organization was scheduled for 4:30 p.m. on Wednesday, September 14, 2011 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Paul Esswein
Vice Chairperson Charles Des Jardins
Member Shelly Aldean
Member Russell Carpenter
Member Robert Crowell
Member Jeff Foltz
Member James Mallery
Ex-Officio Member Jason Van Havel

STAFF: Darren Schulz, Deputy Public Works Department Director
Patrick Pittenger, Transportation Manager
Daniel Doenges, Senior Transportation Planner
Ken Smithson, Transit Coordinator
Jeff Sharp, City Engineer
Tina Russom, Deputy District Attorney
Kathleen King, Deputy Clerk / Recording Secretary

NOTE: A recording of these proceedings, the CAMPO's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

A. CALL TO ORDER AND DETERMINATION OF A QUORUM (4:33:17) - Chairperson Esswein called the meeting to order at 4:33 p.m. Roll was called; a quorum was present.

B. PUBLIC COMMENT (4:34:41) - Chairperson Esswein entertained public comment; however, none was forthcoming.

C. AGENDA MANAGEMENT (4:35:40) - Chairperson Esswein entertained modifications to the agenda; however, none were forthcoming.

D. DISCLOSURES (4:36:01) - None.

E. PUBLIC MEETING ITEMS:

E-1. POSSIBLE ACTION TO NOMINATE AND ELECT A NEW VICE-CHAIRPERSON (4:36:24) - Chairperson Esswein introduced this item, and entertained nominations for vice chair. Member Mallery nominated Jeff Foltz. Member Crowell seconded the nomination. **Member Aldean moved to close nominations. Member Carpenter seconded the motion. Motion carried 7-0.** Chairperson Esswein advised that his last meeting would be in October; that Vice Chairperson Des Jardins would move into the position of chairman and Member Foltz into the position of vice chairman as of the November meeting. Vice Chairperson Des Jardins discussed his support of Member Foltz as vice chair. Member Foltz expressed appreciation for the nomination and committed to doing his best in the position. Chairperson Esswein congratulated Member Foltz.

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E-2. POSSIBLE ACTION TO APPROVE THE PROPOSED CAMPO FEDERAL FISCAL YEAR 2012 - 2015 TRANSPORTATION IMPROVEMENT PROGRAM (“TIP”) (4:40:37) - Chairperson Esswein introduced this item, and Mr. Doenges reviewed the agenda materials. Member Aldean noted two enhancement projects eligible for the excess funding, the landscape project or the Roop Street pedestrian project. In response to a question, Mr. Pittenger advised of a “brief window of opportunity wherein the Railroad Museum was being informed that their funds would be removed and not remain in the CAMPO area.” After conferring with the project managers, \$100,000 of previously-trimmed funding was returned to the Roop Street pedestrian project and the remainder, approximately \$225,000, was requested to be allocated to the freeway landscape project. Mr. Pittenger further advised that NDOT is moving forward on the Roop Street agreement “and we’re still discussing with them the freeway landscape agreement. They were already processing a previous amendment for about \$300,000 and we were told that was put in the mail today.”

In response to a question regarding the roadway improvement section of the TIP, Mr. Doenges advised that City staff works closely with NDOT staff “to list the projects they have and provide the information they gave us ...” He reiterated that the TIP is reviewed annually. “So, when we update it, ... we’ll drop off the current year 2012 and add 2016,” at which time Mr. Doenges anticipates changes. In response to a further question, he advised that some of the transit projects account for annual inflation. Member Van Havel advised that the listed construction estimates provided by NDOT staff do not include an inflationary factor.

Chairperson Esswein entertained a motion. **Member Aldean moved to approve the proposed CAMPO FFY 2012 - 2015 Transportation Improvement Program, as presented. Member Mallery seconded the motion.** Chairperson Esswein entertained public comment and, when none was forthcoming, called for a vote on the pending motion. **Motion carried 7-0.**

F. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

F-1. FUTURE AGENDA ITEMS (4:47:26) - Mr. Pittenger reviewed the tentative agenda for the October CAMPO meeting. Vice Chairperson Des Jardins requested a presentation by NDOT staff relative to the transportation bill.

G. PUBLIC COMMENT (4:50:47) - Chairperson Esswein entertained public comment; however, none was forthcoming.

H. ACTION TO ADJOURN (4:50:59) - Member Aldean moved to adjourn the meeting at 4:50 p.m. The motion was seconded and carried unanimously.

The Minutes of the September 14, 2011 Carson Area Metropolitan Planning Organization meeting are so approved this 12th day of October, 2011.

PAUL ESSWEIN, Chair